



Appointment Policy

Confirmations

We will make a courtesy phone call, email or text reminder 48 hours before your appointment, asking you to confirm. If you do not confirm, or we are unable to speak with you, we reserve the right to double-book your appointment.

Cancellations

Appointment times are reserved for you. We are working hard to accommodate our patients needs and to respect our practitioner's time. Should you need to make any changes to a scheduled appointment, you must **call our office as soon as possible. 48 business hours' notice is required to avoid a short-notice cancellation fee of \$75 per scheduled hour. Cancellations through email or text are not accepted.**

Arriving Late

If you arrive more than 15 minutes late for a dental appointment, it is possible that we may not be able to see you that day. Arriving late causes us to run behind, making all our other patients late.

Failed Appointments

IF YOU CANCEL THE DAY OF YOUR APPOINTMENT THREE TIMES, OR FAIL THREE APPOINTMENTS, WE WILL ASK THAT YOU TRANSFER YOUR RECORDS TO ANOTHER DOCTOR.

Children Under 18

A parent or guardian must accompany children under 18 to the office. The law states that we may not treat them without permission of a parent or guardian. Children under 18, who arrive for their appointment without a parent or guardian, cannot be seen that day.

Child Care Arrangements

Due to safety concerns, we cannot have unsupervised children at the office. Please make prior arrangements for supervision of your children during dental visits.

Patient's Name (please print): _____

Signature: Parent/Guardian: _____

Date: _____